

Oriental Public School Mardan



OUR MOTTO

To prepare the generation of today
to face the challenges of tomorrow

VISION

Prosperity through education

COMMITMENT

To preserve virtues and human
values in the society

PROSPECTUS 2013 - Onward

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Oriental Public School Mardan
Mardan

Message of the Director

***M**y first success in my mission of educating the young people of my society encouraged me to go further. Every year my sense of responsibility gets more strength that keeps me striving to do something good for my people.*

I thank Allah that he has provided me the team of very skilled and committed teachers and the best staff that I have ever desired for. I believe my Allah provides me best people and best opportunity to serve my fellow being. My little steps made the people to expect great things from me and from my companions as well. The previous records of achievements of my students in the board examination and co-curricular activities in the district as well as in the province give me hope that my sincere efforts through my institution will never be lost. I welcome all the keen learners who enter OPS with great ambitions. I am hopeful that their sincere interest will match the commitment of the learned teachers. The compliments of parents and my old students who are doing their best in different departments (in the country and abroad) are the true source of my satisfaction.

Shahid Nawab
Director

Message of the Principal



I welcome all the students who enter OPS for learning . I assure them the time they spend in OPS will be the best part of their life because they get much confidence, knowledge and skill to find the best career in the services of their society. OPS claims for the refined and learned teaching staff, the best curriculum and most suitable atmosphere for the students. Ex-OPSians miss their time spent in the school. They proudly admire their teachers and their training that led them to the path of achievement.

The students in OPS are given full sincere attention in all the stages of their progress. They are made realized that sincere and honest hard work is the key to success and lifelong dignity. I wish all the students best of their opportunities in OPS.

Nishat Khan
Principal



Introduction

Oriental Public School (OPS) is an English Medium residential educational institution officially recognized and registered by the Board of Intermediate and Secondary Education Mardan.

Established in 1994 with the aim of providing high standard education to the new generation, and all round training in building a well balanced, good character and a confident personality.

OPS Mardan operates in four different sections. Primary Section (Boys/Girls) ranging from class nursery to Class III; Middle Section (Boys) from Class IV to VII; Girls Section Ranging from class Prep to Secondary level and Secondary Section (Boys), ranging from Class VIII to Secondary level.

Working in an ideally located environment, the system of education and training at Oriental Public School Mardan is well planned. It is based on Islamic tenets, Pakistan ideology and methodologies oriented to produce sound, enlightened and responsible citizens. OPS strives to enhance the capabilities & abilities of students to harness the modern scientific, technical and socioeconomic advancements. The healthy and disciplined, but free-to-inquire, atmosphere generated by joint efforts of forward looking management, dedicated teaching staff and respectful pupils is very congenial for the nourishment of creative, intellectual and moral qualities of its students. For the same reasons, today the efforts of OPS management and teaching staff seems to be crowned with success, when one finds a blooming OPSian embellished with distinctive virtues of honour, responsibilities, discipline, faith, courtesy and motivation to excel in life through genuine and fair means. Given these attributes make Oriental Public School, a leading and shining educational institution and a seat of best quality learning in the green land of Mardan.

Vision

We are well aware of the fact that the young generation of any nation is the hope of her future which can play a pivotal role in shaping the destiny of nation. The goal oriented mission of OPS is exclusively meant for making sincere efforts with requisite determination to prepare generation with sound educational base so that they can significantly contribute in national development and prosperity.

We believe that progress and security of human beings depend on education. People who are educated become more responsible and sincere towards their society. Our mission is to educate the young people in a manner that they can acquire the qualities to serve their family and society as well. We stress on the development of natural and creative ability of the students. Our syllabus consists of the entire requirements, fit for the mind and character building of our student. We motivate them to acquire true skill and knowledge, respect and obey all the values and rules of a disciplined and advanced society. We teach our student to increase their confidence, ability and always be honest and sincere to achieve their goals. This cherished goal is also reflected by OPS College Motto, **“To Prepare the Generation of Today, to Face the Challenges of Tomorrow”**.

OPS also feels its responsibility to make the child aware of his/her religious obligations and social norms that he/she may not deviate from the right path.

For the attainment of this mission, the institution has been established on modern and standard ways with its educational policy centered around academic training, development of desired personal qualities, within a short span of time. OPS has become a glaring example of excellence for contemporary schools of the region and is being considered as a trendsetter for quality education in the area, a clear manifestation of its wholehearted commitment with its cherished mission.



Admission

At the commencement of the academic year, applications for admission to various classes (Nursery to X) of the Oriental Public School (OPS) Mardan are invited through a press release. The dates for admission tests and interviews are also intimated in due course of time.

- A. Application is to be submitted on the prescribed form, annexed in the prospectus, and is available from the OPS office on payment.
- B. Form B is to be attached with admission form for fresh admissions (Nursery & Prep)
- C. Three passport size photographs and School Leaving Certificate, duly countersigned by Concerned DEO of the last school attended (where applicable) are to be attached with the application.
- D. The admission forms, complete in all respects, should be submitted to the OPS office before the declared last date. The candidate must be of good conduct and behaviors and will be accepted on the clear understanding that the first term is probationary and that he/she will have to leave the institution at any time if the Principal is of the opinion that his/her conduct and interest in learning is unsatisfactory. Parents/Guardian have to submit an affidavit on court paper guaranteeing the student's sound conduct at OPS.
- E. Students wishing to join the school classes will be required to qualify a written test in English, Science Urdu, and Mathematics. Candidate will be interviewed by an admission committee who shall evaluate their aptitude and conduct. Admission will be given on the basis of merit, determined by the candidate's academic record and his/her performance in test and interview.
- F. The main criterion in the admission tests and interview is to select such candidates who can keep pace with the rapid educational advancement and are quite responsive to the efforts put by OPS, aiming to provide these students with sound educational foundation in primary and middle classes and also to prepare them for qualifying the SSC (Matriculation) examinations with scintillating performance and flying colours.

Age Limit

G. Age limit for eligible students on 1st April of the year of admission shall be as under:

<u>Class</u>	<u>Age Limit</u>
Nursery	04 years to 4½ years
Prep	05 years to 5½ years
I	06 years to 6½ years
II	07 years to 7½ years
III	08 years to 8½ years
IV	09 years to 9½ years
V	10 years to 10½ years

Age edibility limit up to X Class can be derived from the above rules. Date of birth once entered in the Admission form will not be changed.



Rules & Regulation (Discipline)

With the blessings of Almighty Allah, OPS has thrived upon its solid firmament of discipline, rules and regulations. The following, with addition to other, constitute the main features of its system of discipline:

- 1). All the students shall be under strict disciplinary control. A student is expected to display, both in and outside the premises, respect for others, morality, personal honour, care for the right of fellow beings and all those good departments, which can be hallmark of any true educated man.
- 2). Punctuality and regularity in attendance are compulsory for all the students. Attendance will be counted from the date a student joins the school till last working day of the session. No student, whose attendance falls below 75%, shall be allowed to appear in the final examination.
- 3). Students must come to the college neat and tidy, with hair cut, nails cut and attired in proper school uniforms. Pupils with immodest dress and personality may not be allowed to attend the classes.
- 4). Between the first morning bell, heralding the institution's opening and the last bell for closing, no student will leave the premises except with the Section Head's Permission.
- 5). No visitors are allowed to meet the students during the working hours, except with the Section Head's Prior satisfaction and permission.
- 6). Prior Leave will not be granted except in very extraordinary circumstances. If a student can not attend the institution during academic session due to illness or any other genuine reason, the Section Head should be informed in written before the school begins. A fine will be imposed per day for absence without leave. Students found guilty of absents from the school for six consecutive days, or from tests and examination, without the permission of the Section Head, are liable to expulsion or rustication, as the case may be, from the school.

7. Discipline committee is responsible for dealing judiciously with any untoward incident leading to the breach of rules/regulations, by laws and tarnishing of curricular and co-curricular environment of the institution.

8. The following cases of indiscipline, committed by any student of OPS will also be submitted to the committee for conducting inquiries and submitting the report to the Director for necessary action:

- a). Stealing, willful and deliberate damage to the school/hostel property or
- b). Abominable behavior such as shouting, abusing, quarreling, fighting, insolence, misconduct (with each other, management, teachers or other staff) use of indecent language and immorality, or
- c). Being found guilty of smoking and under the effect of intoxicant or
- d). Grave misconduct outside the campus/during external sports/hike or other activities undertaken out of the campus, or
- e). Any other case pertaining to any person/matter which the Section Head or Principal deems necessary to evaluate for fact finding.

IN ALL SUCH CASES, THE DECISION OF THE DISCIPLINE COMMITTEE OF THE SCHOOL IS FINAL AND WILL NOT BE CHALLENGED IN ANY COURT OF LAW.



Curriculum

Oriental Public School follows the syllabus laid down by the Board of Intermediate and Secondary Education Mardan. The medium of instruction is English as well as Urdu because it aims at maintaining the strong base of both the languages. The courses are taught by a team of highly qualified, experienced and dutiful teaching staff.

Academics Session:

The academic session of school section ranges from April to March. The session comprises of three Monthly tests and three term exams (1st Term, 2nd Term and Final Term). All the tests exams are held in accordance with the prescribed schedule.

Examination:

OPS Mardan has always been trying its level best to increase the potentials and creative abilities of its students. For this purpose weekly tests/Term exams/Pre-Board exams are regularly held round the year as per a prescribed schedule. The sole aim of these tests/exams is to make the students realize and overcome their shortcomings. A detailed report is sent to parents at the end of each monthly test as well as term exam through an Assessments Report that clearly reflects his/her curricular as well as co-curricular progress.

Promotion Policy (Nursery to Eight)

Promotion Policy is regulated according to the following qualifications:

- 1). The pass percentage for promotion to the next class (Class Nursery to V) is 50% in aggregate.
- 2). The pass Percentage for promotion to the new class is 50% in each subject as well as in aggregate (Class VI to VIII).
- 3). The result of a student failing in upto two subjects with 40% marks or above in each failing subject and above 50% in aggregate is held up and referred to a committee specifically nominated for this purpose for granting promotion or otherwise after detailed consultation with parents.
- 4). Any student securing 40% marks in aggregate is not promoted to the next class at this institution as a matter of policy. However, if a student is desirous to join another institution, he is given pass SLC for this purpose.
- 5). Any student securing 50% marks in Islamiyat together with Nazira is deemed as passed irrespective of the fact that such student secures less than 50% marks in Nazira.
- 6). The result of student securing 50% marks in aggregate during Monthly Tests/MidTerm Exam is deemed passed irrespective of the fact that such student failed to secure than 50% marks in either subject, however, he/she deserves no credit.



Co-Curricular Activities

OPS, not only provides the best educational opportunities to its students, but due consideration is also given to co-curricular activities, which ranges from games to holding up various functions. These activities are essential for development of various facets of student's personality. Suitable credits are awarded for good performance in these activities.

Morning Assembly:

- 
- It is mandatory for every OPSian to participate in morning assembly.
 - Before the commencement of regular assembly session, the commanders/class proctors check the uniform, shoes, general outlook and haircut etc. Of the students. Only neat, clean and properly dressed students are allowed to attend the session.
 - The assembly session is used for various announcements and proclamations etc. It is also used as an occasion for eulogizing the commendable achievement of an OPSian or, other way round denouncing of a misdeed committed by a student.
 - The session of OPS assembly is supervised & conducted by OPS physical training staff.
 - "Conduct Record Register" is maintained by each House Master wherein the deficiencies or problems encountered by a particular student are recorded. Ways and means are found out to overcome those deficient Problems in that student.
 - The assembly commences with recitation from the Holy Quran with Urdu translation.
 - During the assembly session four types of flags are hoisted up on their respective masts. These are:
 - National Flag.
 - OPS Flag.
 - Champion's House Flag.
 - House Flag.

National Flag and OPS flag fly permanently on their masts while the champion House of the year's flag flies flying for that particular year. The house responsible for the conduct of the assembly session is also marked by flying its flag during that particular week.

House System:

The primary aim of the housing system is to enhance the co-curricular activities of the students. Keeping this in view, OPS Mardan (From Nursery to 10th) is functioning through Five houses. Each house is working under the supervision of a House Master & Deputy House Master. The names of these houses are alphabetically given as under:

Abdali House

Al-Khalid House

Ghauri House

Ghaznavi House

Tipu House

Internal Sports:

Each House Incharge Prepares the following teams of his house. The players for each team are selected purely on merit and keeping in view the skill, interest and aptitude of the students.

Games

- | | | |
|-----------------|--------------|---------------|
| 1). Badminton | 2). Cricket | 3). Hockey |
| 4). Volley Ball | 5). Football | 6). Athletics |

External Sports:

- i). Games Incharge is responsible in preparing OPS teams to participate in the sports events/tournament held on inter college/district/divisional/provincial level etc.
- ii). To keep the players fit and alert for a particular event, he is responsible to arrange “Coaching camps” in the campus and make every endeavor to eliminate the lapses found in the players and to further boost their playing capabilities, morale and skills in the particular game.

Tours/Excursions:

Apart from routine way of imparting scientific and other relevant knowledge in classroom, OPS management also makes every endeavor to provide practical knowledge to its students. This applied form of knowledge is scattered across the country in the form of historical, archeological, geographical, industrial and technological, sites as well as in the form of educational and research institutes. Guided tours of students are arranged annually to different cities where students are provided an opportunity to see the knowledge in action.





Recreation Day:

“Recreation Day”, as the very name reveals, is a specific day assigned to provide fun and healthy entertainment to OPSian and is observed on schedule days, indicated in the OPS schedule of activities, once in a month. On this day, the student performers render and participate in various role plays, skits, jokes, quiz competitions, National Songs or poetry and other aspects of performing art. In this way, by giving vent to their creative feelings, they not only provide entertainment to colleagues but also learn to overcome their shyness, stage fear and worries due to gathering. To encourage a healthy competition among the House, the best House with best Recreation is awarded in an impressive and graceful ceremony at Annual Day.

Guidance:

- i). Guidance days are observed according to the constituted annual schedule of OPS activities and under the supervision of respective House Incharges.
- ii). House Incharge acts as “Talent Hunter”. He keeps the record of students pertaining to their outstanding potential in terms of best declamation abilities, Recitation of Holy Quran, Naat Sharif, Rendering of national anthems, script writing, Stage Performing and other activities related to performing art. The students with commendable talents are awarded talents awarded at Annual Day.

Annual Speech Competition:

OPS Mardan has always been striving to improve the mental capabilities of its students. With this in view, OPS Mardan holds Inter Houses Speech Competition annually to make the students avoid undue shyness and reluctance and to develop their confidence. Annual Speech Competition is a regular part of Annual Schedule.

Policy for Speech Competition:

1. The speaker may choose from a variety of topic.
2. Time duration is three minutes.
3. Each Student shall compulsorily participate in the competition.
4. There is section-wise speech competition as per the given schedule.
5. Each speaker expresses his view section is selected for Final Speech Competition.
6. The best speaker in each section is selected for Final Speech Competition.
7. The winners of the Final Competition are awarded with shields and Certificates on Annual Day.



Annual Day:

- (i) OPS holds Annual Day at the end of each academic year. To spark a healthy competition among the students, the best students selected purely on their meritorious performance in various curricular and co-curricular activities, are rewarded with shields, certificates and other awards in an impressive and graceful ceremony.
- (iii) "Annual Day function" is arranged, conducted, and supervised by "Annual Day Committee".

Annual Day Policy Criteria For Prize Winners:

- 1). **Tilaawat:** Vocal, Correct pronunciations, Regular
- 2). **Regular Student:** Regularity throughout the Academic session with Maximum two short leaves Relaxation.
- 3). **Monitor***:** Responsible, Co-operative, vigilant, well-disciplined, Having the ability to tackle all situations.
- 4). **Commanders***:** Having the ability to tackle all situations Alert, Responsible, well behaved, properly commanding the assembly.
- 5). **Neat & Tidy Student:** Proper Uniform, Shoes, Proper Nail cut, Proper Hair cut, Punctual throughout the Academic session/year.
- 6). **Summer Home work:** Naat and tidy complete in all respects. Punctuality.
- 7). **Best Student of the Class:** Regular, Distinguished in academics, Co-curricular and Extra Curricular activities well disciplined.
- 8). **Sport Winners:** Winner of various games and sports in internal and external competitions, well disciplined.
- 9). **Good deed-honest student:** Performing any noble act that is clear reflection of selfless human service.
- 10). **Over all good performer:** Securing first position in all the Monthly Test/Term Exams of the academic session.
- 11). **Best stage performer:** Displaying good performance in Recreation or other such function, duly recommended by the House Master concerned, well behaved.
- 12). **Best Speaker of the Year:** Getting first position in the final Speech Competition.
- 13). **All Rounder:** Brilliant in academics, Participation in co-curricular activities, Punctual, Obedient, Kind, Vigilant, Neat and Tidy, Responsible, Co-Operative



Leave

Leave should be applied for only when it is very necessary. A student who remains absent from school for more than four days because of sickness, has to produce a medical certificate from a qualified medical practitioner justifying his absence from studies. The same certificate will have to be produced, when a student falls sick during tests or examinations.

Science Laboratories

Well equipped Science laboratory with respective apparatus, glassware and chemicals has been established in the school. The experiments are demonstrated and practically conducted to the students to further substantiate and facilitate to theoretical knowledge gained during class hours. Since the apparatus in these labs is very sensitive fragile and the chemicals may be hazardous, therefore, students are advised:

Not To:

- 1). Enter the laboratory unless the teacher/demonstrator is present inside.
- 2). Leave any laboratory without permission of the teacher/demonstrator, even if the practical is over.
- 3). Leave the used apparatus in the untidy and dirty condition.
- 4). Indulge in any play or physical exuberance causing breakage of apparatus or glassware.
- 5). Fiddle with chemicals and apparatus, which is not a part of the practical

Hike

In **OPS** the hikes are daylong activities, which are carried out towards the serene sports, located in K.P.K. These hikes are held according to the prescribed Scheduled. Besides given a chance of taking physical exercise in clean unpolluted air, **OPS** hike is also very rejuvenating in nature as it brings a refreshing pause in the routine academic activities and prepare the students for upcoming though curricula schedule.

Science / Arts Exhibition

OPS Annual Exhibition is undertaken with an objective to provide platform for the exposure & promotion of scientific, cultural, artistic and aesthetic talents of students. This sort of activity greatly helps in further widening the creative and intellectual horizons of **OPS**ians.





Unsupervised Mini Tuck Shop

OPS has boldly initiated and innovative experiment to promote an inbuilt ability among the students to practice honest in their daily affairs without verbal persuasions and thus to become automatically habituated to adopt good moral norms in practical life. An unattended and unsupervised mini tuck shop with items of daily use, has been established at OPS premises where students of each class can come freely and shop for their required items by picking the item and placing the cash amount equivalent to the price of selected item in the prescribed place. This experiment is running in a very smooth manner and the impacts of this small but novel exercise are clearly visible in the routine dealing of the students and hopefully it will go a long way in shaping their practical life also.

Tuck Shop

The School has a decent tuck shop which is meant to provide text books and stationery items to students on cash payment. Tuck shop also sells hygienically prepared home mad food products with other light refreshments.

Transport

At present OPS does not have a fleet of vehicles fulfilling the transport requirements of day scholars. Parents/Guardians should, therefore, make their own satisfactory arrangements for transporting escorting their children to and from the School. The OPS management does not hold any responsibility for the security of the students after they leave the school premises.

Uniform

BOYS

Summer

- White Shirt(Half Sleeves)
- Light Grey Trousers
- Socks(White)
- Black School Shoes with toe

Winter

- White Shirt(Full Sleeves)
- Light Grey Trousers
- Socks(White)
- Black School Shoes with toe
- Pullover(Grey)V-Neck(Long Sleeves)
- Blue Coat (Optional)

GIRLS

Summer

Gown: Charcoal grey colour full length gown with white and grey striped collar, shoulder and cuffs.

Trouser: White shalwaar.

Scarf: White jersey scarf (Playgroup - III). White scarf with striped borders (IV - X)

Dupatta: White Dupatta with striped borders

Socks & Hair Accessories: White

Shoes: Girls Black Velcro one strap shoes

Winter

Gown: Charcoal grey colour full length gown with white and grey striped collar, shoulder and cuffs.

Trouser: White shalwaar.

Scarf: White jersey scarf (Playgroup - III). White scarf with striped borders (IV - X)

Dupatta: White Dupatta with striped borders

Socks & Hair Accessories: White

Shoes: Girls Black Velcro one strap shoes

Blue Coat (Optional)

School Newsletter

The Oriental Newsletter is to provide the readers with all the information of progress and activities of the school.

The Oriental Newsletter encourages the youngs to step forward to satisfy the hopes of our people. That is why we concentrate honestly on all aspects of the personality of our students, to polish their natural talents. In these fresh pages we are introducing talented students showing their skill and achievements.





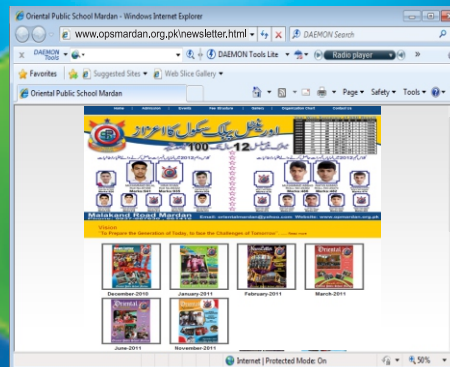
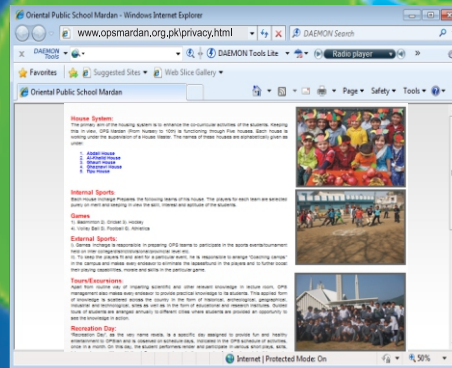
Year Wise Summary of SSC Result

Year	Appeared	Passed	A1	A	B	C	D	%Age
2000	14	14	--	8	6	--	--	100%
2002	15	15	1	9	5	--	--	100%
2003	16	16	2	9	5	--	--	100%
2004	25	25	4	7	14	--	--	100%
2005	20	20	5	9	6	--	--	100%
2006	34	34	9	17	8	--	--	100%
2007	29	29	14	15	--	--	--	100%
2008	47	47	26	21	--	--	--	100%
2009	48	48	29	18	01	--	--	100%
2010	60	60	31	29	--	--	--	100%
2011	109	109	21	76	12	--	--	100%
2012	116	116	42	58	17	--	--	100%

Year Wise SSC Position Holders in the School

Year	1st Position		2nd Position		3rd Position	
2000	Muhammad Ishaq	677/850	Muneem Shamsher	652/850	Kabir Ali	643/850
	Amjad Ullah	677/850				
2002	Muhammad Shahab	694/850	Saleem Iqbal	678/850	Jawad Ali	668/850
2003	Zaka Ullah	682/850	Saqib Jalal	681/850	Muhammad Salman	659/550
2004	Shahid Ullah	713/850	Taimur Hassan	689/850	Syed Wakil Shah	681/850
2005	Asif Kamal	883/1050	Awais Ullah	882/1050	Arshad Ali	679/1050
2006	Muhammad Taimur	893/1050	Amin Ullah	887/1050	M.Asim Saeed	870/1050
2007	Shafi-ud-Din	893/900	Shahzad Muhammad	887/900	Hamad Akbar Khan	870/900
2008	Raza Ullah	794/900	Zahoor Ahmad	787/900	S.M. Bilal Shah	779/900
	Saddam Hussain	794/900			Nazli Javid	779/900
2009	Syed Umair Jalal	936/1050	M. Atif Shehzad	927/1050	M.Fawad Khan	924/1050
2010	Uzair Khan	932/1050	Muhammad Ishfaq	925/1050		
	Amjid Iqbal	932/1050				
2011	Abdul Bais Khan	887/1050	S.Taqveem-ul-Haq	878/1050	Muhammad Ali	877/1050
2012	Muhammad Bilal	941/1050	Hina Khan	935/1050	Rafiq Ahmad	926/1050
					M.Kashan Khan	926/1050

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